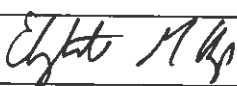


## Department of Early Learning

<b>Policy Title:</b>	<b>10.1.3 Compliance Agreement Policy</b>			
<b>Procedure:</b>	See Attached			
<b>References:</b>	WAC: 170-151, 170-295, and 170-296			
<b>Applies To:</b>	Licensing Staff	<b>Contact:</b>	Provider Partnership Division	
<b>Effective Date:</b>	10/15/09	<b>Review Date:</b>	10/15/11	<b>Created on:</b> 7/1/08
<b>Reviewed:</b>	<input checked="" type="checkbox"/> Licensing Program Administrator <input checked="" type="checkbox"/> LPART <input checked="" type="checkbox"/> SAMs			
<b>Other Review (list)</b>				
<b>Director Approved:</b>				

DEL is responsible for licensing activities to ensure that standards of health and safety are present in child care facilities in accordance with WA State RCW and WAC regulations. The term "child care facility" is used to indicate licensed family child care homes, child care centers and school-age programs.

### Purpose

Clarify and standardize the process of completing compliance agreements that occur as a result of a licensing site inspection. This includes compliance agreements that occur as a result of initial, initial-to-full, full, renewal, monitoring and complaint inspections. The policy is intended to provide direction regarding compliance agreements for licensing staff in the field and state office, supervisors, ASAMs and SAMs. Expectations of DEL personnel are clarified in this policy and its accompanying "Compliance Agreement Procedure."

### Policy

DEL personnel will adhere to all components of the attached Compliance Agreement procedure. In addition, DEL personnel are expected to:

- I. Professionally, accurately and in a timely manner thoroughly inspect all facilities for compliance.
- II. Respectfully communicate with the child care facility staff, providing accurate information about the Compliance Agreement procedure and the child care provider's responsibilities.
- III. Adequately monitor the facility for fulfillment of the Compliance Agreement.
- IV. Take necessary adverse licensing action to keep children safe if non-compliance with licensing regulations put children at imminent risk of serious harm.

### Attachments

Compliance Agreement Procedure  
Compliance Agreement